



Job Title:	MANDARIN TEACHER PART-TIME - VIETNAMESE NATIONAL/ 兼职中文教师(越南籍)
Department/部门:	Operations/运营部
Location/工作地点:	Ho Chi Minh City, Vietnam
HR Contact/联系方式:	human.resources@nihaoma-mandarin.com

Welcome to Ni Hao Ma - Mandarin Learning Lab (NHM VIET NAM), an international EdTech Company dedicated to delivering a world-class Mandarin learning experience to all learners.

欢迎加入 *Ni Hao Ma - Mandarin Learning Lab (NHM VIET NAM)*, 一家致力于为所有学习者提供世界一流中文学习体验的国际教育科技有限公司。

Our mission is to empower learners to explore, engage, and excel in the language and culture, anytime, anywhere.

我们的使命是帮助学习者随时随地探索、参与并精通中文语言与文化。

We are seeking a passionate and skilled Mandarin Teacher to join our team.

我们正在招聘一位充满热情且具备专业能力的中文教师加入我们的团队。

This role involves preparing and delivering engaging Mandarin ECAs (Extra-Curricular Activities) for children, focusing on fostering creativity and cultural exploration, and providing specialized HSK learning support and test preparation, particularly in reading and writing.

该职位负责为儿童准备并开展富有吸引力的中文课外活动(ECA), 注重培养创造力与文化探索能力, 同时提供HSK学习支持及考试准备, 尤其侧重阅读与写作能力。

The ideal candidate will collaborate with the Center Manager to promote Mandarin language and culture while supporting students in achieving their language proficiency goals.

理想人选将与中心经理合作, 推广中文语言与文化, 同时协助学生达成其语言能力目标。

Fluency in Vietnamese, Chinese, and English is essential.

须具备流利的越南语、中文及英语能力。

Job Description

ROLES AND RESPONSIBILITIES

1. ECA Preparation and Teaching/课外活动(ECA)准备与教学:

- Design and conduct ECAs focused on cultural exploration, including board games, crafts, and simple science projects.
设计并开展以文化探索为主题的课外活动, 包括桌游、手工制作及简单科学项目。
- Create a positive and interactive environment that encourages student participation and cultural engagement.
营造积极互动的课堂氛围, 鼓励学生参与及文化体验。
- Manage small class sizes of 8-10 students in schools or community settings.
在学校或社区环境中管理8-10人的小班教学。
- Provide feedback to students and parents/guardians regarding participation and progress.
向学生及家长反馈课堂参与情况与学习进展。

2. HSK Learning Support/HSK 学习辅导:

- Provide tailored support to students in reading, writing, listening, and speaking skills.
为学生提供阅读、写作、听力与口语方面的针对性辅导。
- Identify and address individual learning needs to enhance language proficiency.
识别并满足学生个别学习需求, 提升语言能力。

- Assist students in building HSK vocabulary, mastering grammar, and improving overall language skills.
协助学生积累**HSK**词汇、掌握语法并提升综合语言能力。

3. HSK teaching and Test Preparation/HSK 教学与考试准备:

- Teach HSK reading comprehension and writing skills aligned with certification goals.
教授**HSK**阅读理解与写作技巧, 帮助学生达成考试认证目标。
- Conduct structured practice sessions and mock exams to familiarize students with test formats.
组织系统化练习及模拟考试, 使学生熟悉考试形式。
- Provide constructive feedback on grammar, sentence structure, and essay writing.
针对语法、句型结构及作文写作提供建设性反馈。
- Teach test-taking strategies to help students maximize exam performance.
教授应试策略, 帮助学生在考试中发挥最佳水平。
- Track student progress and adjust teaching approaches accordingly.
跟踪学生学习进度, 并根据情况调整教学方法。

QUALIFICATIONS AND EDUCATION REQUIREMENTS

- Proficiency in Mandarin at HSK Level 5 or above.
中文水平达到**HSK5**级或以上。
- CTC SOL certification or graduation in a relevant major is preferred.
持有**CTC SOL**证书或相关专业毕业者优先。
- Proven experience in teaching Mandarin and preparing students for HSK exams, especially in reading and writing.
具备中文教学及**HSK**备考经验, 尤其擅长阅读与写作教学。
- Strong interpersonal, communication, and organizational skills.
具备良好的人际沟通与组织能力。
- Passion for teaching and promoting Mandarin language and culture.
热爱教学并积极推广中文语言与文化。
- Overseas study or work experience in Mainland China or Taiwan is a plus.
曾在**中国大陆**或**台湾**留学或工作者优先。

WHY SHOULD YOU APPLY?

- Excellent personal growth aligned with your career orientation.
提供与个人职业发展方向相匹配的成长机会。
- International and professional working environment.
国际化且专业的工作环境。
- Friendly, dynamic, and supportive teammates.
友好、充满活力且互相支持的团队。
- Competitive salary.
具有竞争力的薪资待遇。

HOW TO APPLY?

Send your CV or resume to email: human.resources@nihaoma-mandarin.com with title **[Nihaoma] - Position - Full name**. For further information about Ni Hao Ma - Mandarin Learning Lab, kindly email us.